



International Office
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 Universiti Putra Malaysia
 43400 UPM Serdang, Selangor, Malaysia
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 Fax: 603-8656 3539
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Photograph

APPLICATION FOR OFF-CAMPUS ACCOMMODATION (DESAMINIUM JAYA)

Eligibility

- Please ensure that this form is completed. Incomplete forms and/or documents will not be processed.
- Approval of accommodation is subject to:
 - i. Availability of apartment;
 - ii. All UPM students (local/international) and staff.

PART A: TO BE COMPLETED BY THE APPLICANT

1. Name: _____

2. Offer letter reference number: _____

3. Passport number: _____

4. Date of birth and age: (dd/mm/yy) _____

5. Nationality : _____ 6. Religion : _____

7. Gender (please tick) : Male Female

8. Marital status (please tick) : Married Single

9. Permanent home country address :

10. Telephone number : _____

11. Mobile number: _____

12. E-mail address : _____

13. Programme of study : By thesis Coursework

14. Degree and field of study : _____

15. Faculty / Institute: _____

16. Name of advisor / supervisor: _____

17. Details of accompanying dependent(s) (for married students only):

	<u>Name</u>	<u>Relationship</u>	<u>Age</u>
i.	_____	_____	_____
ii.	_____	_____	_____
iii.	_____	_____	_____
iv.	_____	_____	_____

18. Date of arrival at UPM: _____

Application should be addressed to INTERNATIONAL OFFICE, Bangunan C11, Lorong Pongamia 1, Universiti Putra Malaysia, 43400 UPM Serdang Selangor, Malaysia or fax to 603-8656 3539 or e-mail to iro@admin.upm.edu.my .

Signature

Date

PART B: CHECK LIST

Please enclose the following documents in order to expedite the process. Please tick [√] the document that you have attached.

- Copy of marriage certificate
- Copy of offer letter from UPM
- Copy of registration slip for current semester
- Copy of Identity Card / Passport of applicant
- Copy of Identity Card / Passport of dependent
- Certified photocopy of letter of scholarship/sponsorship award/pay slip of applicant/guardian
/account bank statement
- Applicant's photograph

PART C: OFFICE USE ONLY

1. Complete Incomplete Doc. not attached: _____

2. Received by: _____

3. Status of application: Approved Not approved K.I.V

Notes:

Signature

Date

*** Please be advised that every application is NOT a guarantee you will get the apartment**